

**The regular meeting of the Council of the Village of Avonlea,  
held at the Council Chambers at 203 Main Street on  
Monday, January 15th, 2024**

The meeting was called to order by Mayor Stevens at 8:00am.

**ATTEND:** Councillors: Jenny Arnold, Myrna Muc, Mike Miller and Raymond Jelinski.  
Recording Secretary: Jaimie Parauik

**ADOPT AGENDA:**

01-24 Muc; that we adopt the agenda as presented. Carried:

**MINUTES:**

02-24 Arnold; that the minutes of our December 11th, 2023 Council meeting be adopted as circulated. Carried:

**FINANCIAL STATEMENTS:**

03-24 Arnold; that the financial statements for the month of December 2023 be adopted as presented. Carried:

**ACCOUNTS:**

04-24 Miller; that the list of accounts, #21574 to 21624 totalling \$102,895.61, Electronic Payment for December totalling \$74,548.16 attached hereto and forming part of these minutes, be approved for payment. Carried:

**INSURANCE:**

05-24 Stevens; that after detailed and careful review of the 2024 Insurance as provided by SGI, we renew our Insurance with Avonlea Insurance Agencies (SGI). Carried:

Greg attended the meeting at 8:29 am

**2023 ANNUAL DRINKING WATER QUALITY AND COMPLIANCE-NOTICE TO CONSUMERS:**

06-24 Stevens; that we acknowledge the 2023 Annual Drinking Water Quality and Compliance Notice to consumers and that it be included in the January water billings, posted on our website and posted at the Village office. Carried:

**WATER WORKS COMPLIANCE INSPECTION:**

07-24 Stevens; that we acknowledge the January 3<sup>rd</sup>, 2024 WSA Waterworks Compliance Inspection and that our Foreman will gather information on engineers to do a full assessment on the raw water system. Carried:

**MINISTER LETTER-AVONLEA LANDFILL CLOSURE:**

08-24 Stevens; that the Ministry of Environment accepts the Village of Avonlea's notification of intent to close as of May 4, 2022 and that the Village of Avonlea is currently operating as a transfer station and that the next step for the Village landfill is to prepare a Decommissioning Plan and the next step for the Transfer station is to establish an Operations Plan and Emergency Response Plan. Carried:

**LANDFILL CORRECTIVE ACTION PLAN: ASPHALT AND SHINGLE PILES:**

09-24 Stevens; that Foreman Forrest gather quotes from recycle companies on the removal of the asphalt and shingle piles from the landfill. Carried:

**KGS-ENGINEERING-ACAN LANDFILL TRANSFER STATION & CLOSURE:**

10-24 Stevens; that we contract the engineering services of KGS Group as per their January 12th, 2024 proposal #23-000-2167 for \$234,075.19 plus taxes. Carried:

**MAINTENANCE REPORTS:**

11-24 Stevens; that council acknowledge the December Update and December Water plant records and the Annual Drinking Water & Compliance Notice as presented by Greg Forrest. Carried:

Greg Forrest left at 8:50 am.

**ADMINISTRATOR BOND:**

12-24 Jelinski; that having inspected the Administrator's bond, we find it to be in order, in accordance with Section 113(2) of the Municipalities Act. Carried:

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Mayor

\_\_\_\_\_  
Administrator

**\*\*\*\* Minutes of the January 15th, 2024 Council Meeting \*\*\*\*****LIST OF TAX ARREARS:**

13-24 Miller; that we hereby acknowledge the list of tax arrears as of January 15th, 2024, as submitted to the head of Council this 15th day of January, 2024 as per Section 3 of *The Tax Enforcement Act* and that we hereby request our administration to proceed with the necessary tax enforcement procedures and that a copy of this list be attached to these minutes. Carried:

**LIST OF UTILITY ARREARS:**

14-24 Arnold; that we hereby acknowledge the list of utility arrears as of January 9<sup>th</sup>, 2024. Carried:

**FITNESS GROUP AGREEMENT:**

15-24 Stevens; that we renew the agreement for 2024 at \$400 month rent and have the fitness group review and sign. Carried:

**LANDFILL SUPERVISION TENDER:**

16-24 Miller; that we tender the position of Landfill Supervisor on an hourly basis with tenders closing noon February 9th, 2024. Carried:

**WORKERS COMPENSATION COVERAGE FOR COUNCIL:**

17-24 Stevens; that we cover all council members for \$40,382.00 each under the Saskatchewan Workers Compensation Board insurance program. Carried:

**NEXT MEETING:**

18-24 Stevens; that our next regular council meeting be held on February 12<sup>th</sup>, 2024 at 8:00am. Carried:

**CORRESPONDENCE:**

19-24 Miller; that after detailed and careful review, that the following correspondence having been studied now be filed. Carried:

- WTP records/Time Sheets
- 2024 SGI Insurance
- WSA-Waterworks Compliance Inspection
- KGS-Engineering Proposal-Jan12/24-Transfer Station and Landfill Closure Services
- Unpaid Taxes as of Jan 15, 2024
- MJ River Watersheds Stewards-December 2023
- Ministry of Government Relations-Construction Code amendments
- Municipal Voice-Winter2023
- December Update
- Annual Drinking Water Quality & Compliance
- Ministry of Enviro-Acceptance of Closure
- Unpaid Utility as of Jan9, 2024

**ADJOURNMENT:**

20-24 Miller; that we now adjourn at 9:06 am. Carried:

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 Mayor

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 Administrator