

**The regular meeting of the Council of the Village of Avonlea,
held at the Council Chambers at 203 Main Street on
Monday, November 14th, 2022.**

The meeting was called to order by Mayor Stevens at 7:00pm.

ATTEND: Councillors: Raymond Jelinski, Myrna Muc, Mike Miller, Jenny Arnold
Recording Secretary: Jaimie Paranuik

ADOPT AGENDA:

151-22 Arnold; that we adopt the agenda as presented. Carried:

PUBLIC DISCLOSURE STATEMENTS:

152-22 Stevens; That all of council complete the Public Disclosure Annual declaration. Carried:

MINUTES:

153-22 Muc; that the minutes of our October 11th, 2022 Council meeting minutes be adopted as circulated. Carried:

FINANCIAL STATEMENTS:

154-22 Miller; that the financial statements for the month of October 2022 be adopted as presented. Carried:

ACCOUNTS:

155-22 Arnold; that the list of accounts, #21109 to 21138 totalling \$52,547.36, Electronic Payment for October totalling \$35,314.98 attached hereto and forming part of these minutes, be approved for payment. Carried:

2021 MUNICIPAL SHARE- AVONLEA HOUSING:

156-22 Arnold; that we acknowledge the Village's five per share of the operating loss of \$120.62 of the Avonlea Housing Authority for 2021. Carried:

AUDIT ENGAGEMENT LETTER

157-22 Jelinski; that we sign an audit services engagement letter with E.J.C. Dudley & Co. of Regina for our 2022 audit. Carried:

BLANKET SPECIAL OCCASION PERMIT:

158-22 Arnold; that we approve the issuance of a Special Occasion Event Liquor Permit to all applicants that wish to run a Bar to take place at the Avonlea Community Complex at 315 Main Street and that this permit expires November 30th, 2023. Carried:

RINK ICE FEES:

159-22 Miller; that the 2022/2023 rink ice fees be as follows and that they are due Dec15, 2022 and that any fees not paid by that date pay an additional late fee \$100. Carried:

Family	\$525	Hockey- Adult	\$250	
Figure Skating	\$175	-Minor	\$300	
Preschool	\$175	-Shinny	\$175	Tax Incentive Family \$575

CURLING ICE FEES:

160-22 Miller; that the 2022-2023 curling ice fees be as follows: Carried:

Adult Year - \$160 Adult Half-year-\$80 Junior Year - \$80

TEAM FEES:

161-22 Stevens; that the following teams using the Avonlea Memorial Rink Ice pay a yearly fee: Minor Hockey \$500, Avonlea Arrows \$3500, Antiques & Diesels \$0. Carried:

ICE RENTAL FEES:

162-22 Jelinski; that the 2022-2023 Rink Ice rental fees be: Carried:

\$650 – weekend \$325 – day \$125 – hour
Local Teams home tournaments \$250 – day Curling Ice Rental Fees: \$100 - day

Mayor

Administrator

******* Minutes of the November 14th, 2022 Council Meeting *********RINK ADVERTISING:**

163-22 Muc; that for 2023 the advertising rates be \$300/year for 4x8 wall sign, \$500/year for sign on boards and \$150/year to advertise on the Curling Rink Wall. Carried:

BOOTH CONVENER:

164-22 Miller; that we contract Charlene Forrest for the 2022-2023 booth convener at \$450 per month. Carried:

RINK MAINTENANCE:

165-22 Miller; that we contract Tyler Eason to do the 2022-2023 rink maintenance for \$2,200 per month. Carried:

2023 COMMUNITY HALL RENTAL RATES:

166-22 Arnold; that we implement the following rental fees for the new community hall and that a signed rental agreement, 50% deposit and a \$300 damage deposit be submitted to the office prior to using the facility. Carried:

Hall	\$250	Full Facility	\$ 500
Meeting Room/Kitchen	\$ 75	Additional days	1/3 of total/day
Bar	\$ 50	(Full facility only)	
Lobby	\$ 50		
Booth	\$ 75		

2023-TENDER OFFICE/LIBRARY/CLINIC CUSTODIAN

167-22 Arnold; that we tender on a monthly basis the custodian position (labor only) for the Municipal Office, Library and Clinic with work commencing January 1st, 2023 and that tender's close noon December 12th, 2022. Carried:

2023-TENDER HALL/CURLING RINK CUSTODIAN

168-22 Stevens; that we tender on an hourly & monthly rate the custodian position (labor only) for the Hall, Curling Rink with work commencing January 1st, 2023 and that tender's close noon December 12th, 2022. Carried:

DEPUTY MAYOR:

169-22 Arnold; that council appoint Councilor Jelinski as Deputy Mayor. Carried:

MILEAGE RATE:

170-22 Jelinski; that for 2023 our mileage rate be set at \$.55 per travelled kilometer. Carried:

COUNCIL REMUNERATION:

171-22 Stevens; that the Council remuneration be set pursuant to Section 82(1) of the Municipalities Act and that the following rates apply: Carried:

<u>Attending meetings on behalf of Council.</u>	<u>Attending Council meetings.</u>
Councilors - \$50.00	Councilors - \$50.00
Mayor - \$50.00	Mayor - \$60.00

SIGNING OFFICERS:

172-22 Muc; that we authorize Marlyn Stevens, Jenny Arnold and Jaimie Parauik to transact and sign such documents and cheques as required for day-to-day operations and that any (2) are needed to complete the proper signing. Carried:

CASUAL LABOUR RATE FOR 2022:

173-22 Stevens; that our casual labor rate for 2023 be \$15.00 per hour, except \$17.50 per hour for evening and weekend work. Carried:

REGULAR MEETING DATE AND TIME:

174-22 Muc; that the Regular Meetings be held on the Second Monday of each month (with exception of civic holidays) or as per resolution of council and that we start at 7:00p.m. Carried:

 Mayor

 Administrator

******* Minutes of the November 14th, 2022 Council Meeting *********2023 VARIOUS CHARGES AND RENTAL RATES:**

175-22 Stevens; that the following rates apply effective January 1st, 2023. Carried:

Rental Skid-steer	- \$100.00 per hour
	- \$100.00 minimum
	- \$100.00 minimum drilling holes
Work for Contractors	- \$150.00 minimum/per hour
Grass Cutting	- \$75.00 per hour
Garbage Pick-up	- \$25.00 per item
	- \$100.00 per hour/truckload
Custom Work	- \$40.00 extra man

SEWER TAPE:

176-22 Jelinski; that we offer the sewer tape to Avonlea residents free of charge to assist with minor sewer blockages and that the maintenance staff record who it gets lent to and be sure it is returned and that if the resident needs assistance the maintenance staff assist and that we charge \$50 per hour (\$20 Village/\$30 worker). Carried:

BOARDROOM RENTAL:

177-22 Arnold; that during regular office hours only the boardroom be available to private individuals or corporations for rent, at a rate of \$50.00 for a morning or afternoon meeting or \$90.00 for daylong meeting. Carried:

CLINIC RENTAL FOR 2023:

178-22 Arnold; that the rental rate for the use of the Clinic Rooms be set at \$200.00 per month for Bobbi Machmer and \$200.00 per month for Amy Beitel and \$25/day for the nurse's room for 2023.

Carried:

SUBSCRIPTION TO MINUTES:

179-22 Miller; that for 2023, the cost of receiving a copy of the minutes for ratepayers be set at \$30.00 for the entire year. Carried:

ASSESSMENT ROLL:

180-22 Arnold; that we authorize the administrator to open the assessment roll other than the thirty days as advertised, should it be required. Carried:

SUMA GROUP BENEFITS:

181-22 Stevens; that our employees under SUMA's Group Benefits Plan, pay all the fees for Life Insurance coverage and short-term disability, while Dental, Vision, extended health and Long-Term Disability insurance coverage be split, so that overall, the Village and Employee each pay one half of the total premiums. Carried:

2023 BOARDS AND DEPARTMENTS:

182-22 Miller; that the following Boards be responsible to the Village of Avonlea, together with their elected executive and/or members. Carried:

AVONLEA VOLUNTEER FIRE DEPARTMENT

Robert Daniel (chief)	Josh Jelinski (Deputy/Secretary)	Justin Message (Deputy)
Layton Ludwar	Travis Nestman	Chris Riecken
Curtis Miller	Andy Cunningham	Moses Gonzales
Quentin Nelson	Clay Ludwar	Justin Brownell
Mike Miller	Matt Paysen	Stu Holland
Jason Popescu	Levi Beingessner	James Dombowsky
Nathan Kirkpatrick	Sean Miller	Rod Broughton Russel Exelby

AVONLEA MEMORIAL RINK

Jaret Nelson (Pres)	Chris Claussen (curling)	Amy Paysen (skating club)
Damon Nelson (Vice)	Jenny Arnold (Village)	Russell Abbott (Arrows)
Sonya Phillips (Sec)	Nick Petruic (minor hockey)	Sean Miller Dana Duncan

PALLISER REGIONAL LIBRARY

Tara Miller (Vice)	Megan Cockburn (Chair)	Jenny Arnold (Village)	Winter Nelson
Arlene Gravelle (Tres.)	Dorinda Moreau	Dallas Luebke (RM)	Amy Sudom

Mayor

Administrator

****** Minutes of the November 14th, 2022 council meeting ********2023 COUNCIL COMMITTEES AND APPOINTMENTS:**

183-22 Muc; that the following committees and appointments be in effect immediately.

Treasurer & Assessor	Paranuik	Convention Voting Delegates	Carried: Stevens
Recreation Board	Muc	Regional Park Board	Muc
		Local Library Board	Arnold
Streets, Sidewalks	RJ, Miller	Water Treatment Plant	RJ
Bylaw, Finance	Stevens, Paranuik	Waste, Utility, Watershed	RJ
Fire Department	Miller	Community Hall	Paranuik
Auditors	E.J.C. Dudley & Co.	Memorial Rink Board	Arnold
Museum Board/Tourism	Jelinski	Lawyers	TTH (Tulloch)
EMO Co-coordinator	Stevens	Employee Committee	Stevens/Arnold
Coteau Range Manor	Stevens	Deputy Mayor	Arnold
HWY 339 Partnership	Stevens	Trees	Stevens

CELL PHONE-MAINTENANCE STAFF 2022:

184-22 Jelinski; that we pay \$25 per month to Greg Forrest for the use of his cell phone. Carried:

MUNICIPAL REVENUE SHARING GRANT-DECLARATION OF ELIGIBILITY:

185-22 Muc; the Council of the Village of Avonlea confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations, Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations, In Good Standing with respect to the reporting and remittance of Education Property Taxes, Adoption of a Council Procedure Bylaw, Adoption of an Employee Code of Conduct; and all members have filed and annually updated their Public Disclosure Statements, as required; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried:

Greg Forrest attended the meeting at 7:26. Greg reviewed the October Update and Water plant records. THMs were high but will even out. Laptop isn't working properly. Would like a desktop. Greg will get prices. Greg wants office staff to learn daily testing at the water plant. Greg left at 7:48.

MAINTENANCE REPORTS:

186-22 Stevens; that council acknowledge the WTP Reports, October Update as presented by Greg Forrest and that the Update be attached to the minutes and be inserted on the website. Carried:

SEWER LINE SERVICE INSPECTION:

187-22 Stevens; that our Foreman contact Top Shot Concrete to schedule a site visit at 201 Missouri Coteau to camera the sewer line from the residence to the main and provide a report and quote if needed to reline or install a sewer line insert. Carried:

CHRISTMAS SUPPER:

188-22 Stevens; that we plan a Christmas supper at Back Home, Thursday, December 8th, 2022 at 6:00pm. Carried:

NEXT MEETING:

189-22 Stevens; that our next regular council meeting be held on December 12th, 2022 at 7:00pm. Carried:

CORRESPONDENCE:

190-22 Miller; that after detailed and careful review, that the following correspondence having been studied now be filed. Carried:

- WTP records/Time Sheets/October Update
- Saskatchewan Housing-2021 Settlement Municipal Share-Avonlea Housing
- Audit Engagement letters
- RCMP-Commander Update Oct25/22
- Wheatland Refrigeration-Trent Hilderman- Rink Start up/Future Costs
- Canada Life Update-Mummary
- Municipal Voice-Fall 2022

ADJOURNMENT:

191-22 Stevens; that we now adjourn at 8:03 pm. Carried:

Mayor

Administrator